

Website Privacy Notice

At www.udayachal.com (hereinafter referred to as “**We**”), We take your privacy very seriously and are committed to protect your personal data. This Privacy Notice/Policy (hereinafter referred to as “**Notice**”) sets out the way in which We collect, use, disclose, transfer, and store your personal data when you use our website or other digital platforms.

You are advised to carefully read this Notice before using this website.

Please note that our website and other digital platforms may contain links to third party websites / digital platforms which are provided for your convenience. We are only responsible for the privacy practices and security of our own digital platforms. We recommend that you check the privacy and security policies and procedures of each and every other website / digital platform that you visit.

1 COLLECTION AND USE OF PERSONAL DATA

- A. Personal data is data that can be used to identify or contact a single person (including but not limited to name, address, e-mail address, user name, telephone number, age, date of birth, gender, educational qualifications, posts and any other content you submit to our sites.
- B. All personal data that We collect about you will be recorded, used, and protected by us in accordance with applicable data protection legislation and this Notice. We may supplement the information that you provide with other information that We obtain from our dealings with you or which We receive from other organisations, for example, our partners.
- C. In broad terms, We use your personal data for the following purposes:
 - i. to operate the Website and provide you with information regarding the services we offer
 - ii. to communicate with you if required
 - iii. for fraud screening and prevention purposes
 - iv. for record keeping purposes
 - v. to personalise and improve your experience on our digital platforms
- D. When We provide you with services, We may collect and store any personal data that you provide to us. We may, for example, keep a record of your name, address, , email address, telephone number. We may also record details of any disability or health needs that you may have.
- E. When you fill in any of our forms (whether online or offline) or otherwise expressly provide us with your personal data, We may collect and store any personal data that you provide to us and may use it to personalise and improve your experience on our digital platforms, .
- F. When you interact with our digital platforms, We may also automatically collect the following information about your visit. This is primarily to help us better understand how you use our digital platforms to enable us create better content and more relevant communications:
 - i. how you have reached our digital platform and the internet protocol (IP) address you have used
 - ii. your browser type, versions and plug-ins, and your operating system
 - iii. your journey through our digital platform, including which links you click on and any searches you made, how long you stayed on a page, and other page interaction information
 - iv. information collected in any forms (eg. the alumni registration form) you complete or submit
- G. We may also infer your location from the IP address you have used to access our digital platforms.

3 LEGITIMATE PROCESSING OF INFORMATION:

- A. We may process your personal information for legitimate interests, including providing you with services and for service improvement purposes .
- B. It may be deemed necessary to process personal information for the following (but not limited to) purposes of legitimate interests by us or our third parties such as:

- i. To deliver services in respect to requests raised by you.
 - ii. To prevent misuse or fraudulent activities on our platforms.
 - iii. To uphold performance of contracts to which the data subject is a part of .
 - iv. In interests deemed to protect the vital interest of the data subject .
 - v. In order to maintain compliance with legal obligations to which We are a subject.
- C. We takes special consideration to ensure that the legitimate processing of information do not override the fundamental rights and freedoms of the data subjects.

4 WHO DO WE SHARE YOUR PERSONAL DATA WITH?

- A. We may share your personal data with:
- i. law enforcement or government authorities where they have followed due legal process to request us to disclose the information
 - ii. third party providers of services and web analytics tool providers. If you have any queries about our third party service providers, then you may contact our Representative (contact details included in the later part of this Notice).

5 RETENTION OF PERSONAL DATA

- A. You are responsible for providing us with accurate and complete personal data. Please notify us of any changes to your personal data. We shall take reasonable steps to ensure that your personal data is kept accurate, complete, and current.
- B. We will retain your personal data for the period necessary to fulfil the purposes outlined in this Notice unless a longer retention period is required or permitted by law.

6 COOKIES

- A. In common with many other website operators, We use standard technology called 'cookies' on our website. Cookies are small pieces of information that are stored by your browser on your computer's hard drive and they are used to record how you navigate this website on each visit.
- B. We automatically collect and temporarily store the following information about your visit:
- i. the name of the domain you use to access the Internet;
 - ii. the date and time of your visit;
 - iii. the pages you visited; and
 - iv. the address of the web site you came from when you came to visit
- C. We use this information for statistical purposes and to help us make our site more useful to visitors. Unless it is specifically stated otherwise, no additional information will be collected about you.

7 SAFEGUARDING YOUR PERSONAL DATA

- A. We take all reasonable precautions to keep your personal data secure and require any third parties that handle or process your personal data for us to do the same. Access to your personal data is restricted to prevent unauthorised access, modification or misuse and is only permitted among our employees and agents on a need-to-know basis.

8 YOUR PRIVACY RIGHTS AND WHO TO CONTACT

- A. We provide you with reasonable access to view and review your personal data and request correction and deletion where appropriate. In order to protect your privacy, We will take reasonable steps to verify your identity before granting access to your personal data.
- B. If you have any questions, comments or concerns about how We handle your personal data, then you may contact us at kalpeshp@godrej.com

9 CHANGES TO OUR PRIVACY NOTICE

- A. We may make changes to this Notice from time to time and upload the updated version of the same. We encourage you to visit frequently to stay informed about how We use your personal data.

10 HANDLING PRIVACY CONCERNS

- A. If you have any questions about this Notice or if you believe that your personal data is not handled in accordance with the applicable law or this Notice, then you may contact us at kalpeshp@godrej.com

Effective on : 25 Sep 2021